COMMITTEENAME

MEETINGDATELEGAL

Present: **ChairPresentList in the Chair**

               Councillors MembersPresentShortSubsRolesList

Also in Attendance:

               Councillors GuestInattendanceShortList

Officers: **OfficerPresentTi**   —
                   tlesCells

Apologies: **MemberApologiesShortList**

Duration of the meeting: MeetingActualTimeRange

Chairman at the meeting on
MeetingDate